



Emergency Food and Shelter Program Key Dates for Phase 39

The National Board sets key program dates during the course of each phase in an effort to ensure funds are released in a timely manner to eligible Local Boards and their LROs. **All dates are subject to change and may be changed unilaterally by the National Board, as needed**, including submission of Local Board Plans, Second Payment Requests, EFT enrollment, and Final Reports. Local Boards will be notified of changes via email, as necessary. **The failure of Local Boards and LROs to adhere to the key program dates may result in the loss of funds.**

ITEM	KEY DATE																		
Phase 39 Local Board Plan due to National Board	<p>March 11, 2022 for jurisdictions qualifying via the National Board’s funding formula.</p> <p>Date Varies for State Set-Aside Committee funded jurisdictions. A date will be noted on each jurisdiction’s Local Board Plan. The date will also be specified on the Local Board Certification.</p>																		
Phase 39 State Set-Aside Committee Plan due to National Board	<p>March 11, 2022 for State Set-Aside Committee plan. However, State Set-Aside Committees have flexibility in the submission of committee plans. To ensure funds are awarded to jurisdictions reflecting the highest need or impact due to recent changes, the Committee plan may be submitted after the due date, as necessary.</p>																		
Phase 39 Begin Spend Date	<p>November 1, 2021 for all jurisdictions</p>																		
<p>Final Report Due</p> <p>Spending Period End Date Options</p> <p>(The jurisdiction’s selected end date is listed on the Phase 39 Local Board Plan. The jurisdiction’s end date is also printed on each LRO’s payment letter notification.)</p> <p>Local Boards failing to select a spending period end date will automatically end on April 30, 2023.</p>	<p>Below are the Spending Period End Date options available for Phase 39. The end date selected by the Local Board will apply to all LROs in the jurisdiction and it is the last day that LROs can make purchases.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">November 30, 2021</td> <td style="width: 33%;">May 31, 2022</td> <td style="width: 33%;">November 30, 2022</td> </tr> <tr> <td>December 31, 2021</td> <td>June 30, 2022</td> <td>December 31, 2022</td> </tr> <tr> <td>January 31, 2022</td> <td>July 31, 2022</td> <td>January 31, 2023</td> </tr> <tr> <td>February 28, 2022</td> <td>August 31, 2022</td> <td>February 28, 2023</td> </tr> <tr> <td>March 31, 2022</td> <td>September 30, 2022</td> <td>March 31, 2023</td> </tr> <tr> <td>April 30, 2022</td> <td>October 31, 2022</td> <td>April 30, 2023</td> </tr> </table> <p>Final Report is due June 15, 2023.</p>	November 30, 2021	May 31, 2022	November 30, 2022	December 31, 2021	June 30, 2022	December 31, 2022	January 31, 2022	July 31, 2022	January 31, 2023	February 28, 2022	August 31, 2022	February 28, 2023	March 31, 2022	September 30, 2022	March 31, 2023	April 30, 2022	October 31, 2022	April 30, 2023
November 30, 2021	May 31, 2022	November 30, 2022																	
December 31, 2021	June 30, 2022	December 31, 2022																	
January 31, 2022	July 31, 2022	January 31, 2023																	
February 28, 2022	August 31, 2022	February 28, 2023																	
March 31, 2022	September 30, 2022	March 31, 2023																	
April 30, 2022	October 31, 2022	April 30, 2023																	
LROs’ Interim Report/Second Payment Requests due to National Board	Not later than March 31, 2023																		

ITEM	KEY DATE
EFT enrollment form for <u>new</u> LROs	Newly funded LROs must sign up for EFT not later than <u>March 31, 2023.</u>
Adding a new LRO	If an LRO has NOT previously been funded in the current phase, it may not be added for funding after <u>March 31, 2023.</u> (This also applies when reallocating funds.)
Local Board Reallocation Requests due to the <u>National Board</u>	Not later than <u>April 15, 2023</u>