



**Emergency Food and Shelter Program  
Grant Application**

Services your organization provides: \_\_\_\_\_

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What services do you propose to provide with Emergency Food and Shelter funds? (Please include number of meals served; number of nights of lodging; number of rent bills paid; etc.)

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Explain why these dollars will be important to your service delivery this year.

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Area(s) of Carroll County that funded services will serve: \_\_\_\_\_

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Clientele Targeted with funded services: \_\_\_\_\_

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Day and time that funded services will be available: \_\_\_\_\_

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Facility Handicapped Accessible: \_\_\_\_\_ yes \_\_\_\_\_ no

See attached to answer the following:

Affiliation Code: \_\_\_\_\_ Target Codes that apply: \_\_\_\_\_

## Emergency Food and Shelter Program

### Affiliation Codes:

Affiliation codes are listed below for Local Recipient Organizations (LRO's). If the LRO has no affiliation with a national organization, use "UN" for unaffiliated. For service providers under fiscal agents, use the code that describes the service provider, not the fiscal agent.

AC	Aging Council
CA	Community Action Agency
CC	Catholic Charities and other Catholic Organizations (except St. Vincent de Paul)
CM	Church organizations or Ministerial Associations
CO	Coalition
FB	Food Bank (Second Harvest or other)
FS	Family Service America
GV	Government Agency (except Tribal Government)
HS	Homeless Advocate
IR	Hotlines/Information and Referral
JF	Jewish Federations and other Jewish organizations
LA	Labor Organizations
NA	Native American Organizations
MW	Meals on Wheels
RC	American Red Cross Chapter
SA	Salvation Army
SV	St. Vincent de Paul
TA	Travelers Aid
TG	Tribal Government
UL	Urban League
UW	United Way
YM	YMCA
YW	YWCA
UN	Unaffiliated with any of the above, or no affiliation

### Target Codes:

If an LRO (service provider, in the case of fiscal agent) targets specific client populations, please choose up to the top three from the list below and enter the two-letter codes. If an LRO targets no particular populations, enter "NT".

CH	Chemically Addicted		
DV	Domestic Violence Victims		
EL	Elderly		
FC	Families with Children		
MD	Mentally Disturbed		
MI	Minorities		
NA	Native Americans		
PW	People with AIDS/HIV		
SM	Single Men		
SW	Single Women		
UM	Unaccompanied Minors	NT	No Target Populations
OT	Other Targeted Populations	VT	Veterans

## **Emergency Food and Shelter Program**

The minimum award per Local Recipient Organization (LRO) is \$500.00.

### **Served Meals:**

This category pertains to hot or cold prepared meals that are served by the LRO or delivered to clients.

### **Other Food:**

This category includes food vouchers for grocery orders, food boxes, or food purchased by food banks and food pantries.

### **Mass Shelter (on-site):**

This category pertains to LRO's which will use funds to provide shelter within their own facility.

### **Other Shelter:**

This category pertains to LRO's that will use funds to provide shelter outside of their own facility (motel, SRO, another shelter).

### **Supplies/Equipment:**

This category includes any essential supplies and equipment purchased for use in a mass feeding or sheltering facility.

### **Building Code Repairs/Accessibility Improvements:**

This category includes expenditures for building code repairs or accessibility improvements of a mass shelter or mass feeding facility. Maximum expenditure in this category is \$2,500.00.

### **Rent/Mortgage:**

This category pertains to LRO's that will use funds to provide clients with rent/mortgage assistance.

### **Utilities:**

This category pertains to LRO's that will use funds to provide clients with utility assistance.

### **Administration:**

List any administrative costs to be taken by your agency. The amount is limited to 2% of the total award the agency is to receive rounded to the nearest whole dollar – No cents.

### **Total Award:**

Add columns; you will have your total award for this agency. Only whole dollar amounts will be allocated – no cents.